

MILL CITY PLANNING COMMISSION
Meeting of December 18, 2018

Planning Commission members present: Chair Ann Carey, Dennis Chamberlin, Marge Henning, Woody Koenig, David Leach, Grant Peterson and Frances Villwock.

Staff in attendance: Planning Advisor David Kinney and City Recorder Stacie Cook.

City Council Representatives: None.

Agency Representatives: None.

Citizens: None.

The meeting was called to order at 6:30 p.m. Chair Ann Carey led the pledge of allegiance.

Ann Carey asked when the requirement to move the house was made for one of the last LUANSR applications, who checks to make sure this is done? Mr. Kinney said that he will look at it. Mrs. Cook said that she puts the required setbacks on the inspection card for verification and sign off as well.

APPROVAL OF MINUTES: *Woody Koenig moved, seconded by Marge Henning to approve the minutes of November 20, 2018. The motion carried unanimously (6:0).*

PUBLIC COMMENT: None.

PUBLIC HEARINGS: None.

PRESENTATIONS: None.

OLD BUSINESS:

Skatepark Preliminary Design: Mr. Kinney said that he reviewed the preliminary plans and there are a number of items that still need to be included on them before they can be considered 90% complete. Some of these issues are: the entire north side of the property needs to show the development proposal, the sidewalk needs to be moved to match the layout in the Safe Routes to School plan and the fence along the east edge needs to be moved back from the top of the bowl.

Mr. Kinney said that there is an option for the fencing to put it along the property line and leave the grassy area outside of it or to put the fencing outside of the landscape area. Consensus to have the landscape area inside of the fence.

Nuisance Ordinance Amendments – DRAFT #4: Mr. Kinney said that the subcommittee discussed the need for modification to the noise ordinance. The League of Oregon Cities has a model noise ordinance that may work for Mill City. We will look at that at a later time.

Based on the comments and modifications made by the subcommittee, the nuisance code is ready to be presented to the Council for review and adoption. The noise ordinance can then be taken to the Council as a secondary code update in a new chapter.

Chronic nuisances were also discussed at the subcommittee meeting. There was a sample ordinance handed out for the subcommittee to review. This is another area which can be reviewed by the committee and presented as a new chapter to the Council for adoption at a later date.

The dangerous and derelict buildings and landlord/tenant issues would be the final piece to the code updates for adoption.

Frances Villwock asked if animals need to be addressed as there is nothing under this section of the code. Mr. Kinney said he would be inclined to remove the reference to animals from the nuisance code and use the existing animal code that the City has.

Mr. Kinney said that the noxious vegetation code, effective from May to September, is now followed by a hazardous vegetation code, which applies all year long.

Mrs. Villwock said that she feels that trash cans should be included under section 8.04.100B and not allowed to be left on a street.

David Leach mentioned that basketball hoops can be more of a hazard if left within the right-of-way, especially at night.

Mrs. Carey said that vehicles parked on City-owned parcels without permission need to be addressed.

Mr. Kinney said that the abatement procedure was revised to allow the City Recorder to issue a citation into court without having to involve the City Attorney.

Mr. Leach said that the code should address the process and fees. Mr. Kinney said that the judge will have to impose a bail schedule that can be used for violations rather than the person cited appearing in court.

Landlord/Tenant Code Amendments & Enforcement Discussion: Table to later meeting.

Mr. Koenig said that the website Oregoncat.org provides information about free legal aide to tenants.

NEW BUSINESS: None.

INFORMATIONAL ITEMS:

City Recorder Report: City Recorder Stacie Cook provided a report on the following:

1. Public Works Building
2. Baughman LUANSR (2 Houses)
3. Mill City Municipal Judge
4. Foreclosed Property – Opportunity to Obtain
5. S 1st Avenue/SW Cedar Street Property
6. Riparian Work – SE Fairview St.

Current Applications:

Minor Partition & LUANSR – Baughman - SE Fairview Street

Prospective Applications: None.

BUSINESS FROM THE PLANNING COMMISSION: None.

OTHER BUSINESS: None.

The meeting was adjourned at 8:09 p.m.

Prepared by:

Stacie Cook, MMC City Recorder

Minutes approved by the Planning Commission on the 15th day of January, 2019.