

**MILL CITY  
MINUTES OF THE CITY COUNCIL  
Tuesday, September 28, 2021**

**Mayor Kirsch** opened the meeting at 6:30 PM with the flag salute. Councilors present were Janet Zeyen-Hall, Brett Katlong, Dawn Plotts, Tony Trout, and Steve Winn. Staff members in attendance were City Recorder, Stacie Cook and Public Works Supervisor Russ Foltz.

**Citizens in Attendance** were Ann Carey, Randall Craig, Roel Lundquist and Gary Olson.

**DECLARATIONS OF POTENTIAL CONFLICTS OF INTEREST:** Mayor Kirsch stated that anyone who felt they may have a potential conflict with anything on tonight's agenda may say so at this time or at any time during tonight's meeting.

**CONSENT AGENDA**

Mrs. Cook requested that item 'c'; Ratification of Planning Commission Approval of Site Plan Review; Clough, Jim – SW Cedar Street & SW 7<sup>th</sup> Avenue be added to the consent agenda for approval, explaining that this is to construct a duplex.

**Councilor Trout** moved and was seconded by **Councilor Katlong**, to approve items a; Approval of Minutes of Regular City Council Meeting of September 14, b; Approval of Accounts Payable, and c; Ratification of Planning Commission Approval of Site Plan Review; Clough, Jim – SW Cedar Street & SW 7<sup>th</sup> Avenue, of the consent agenda. Mrs. Cook polled the Council. The motion passed unanimously, (6:0).

**CITIZEN COMMENTS & QUESTIONS:** Gary Olson, SW Spring St, asked how deep the City's well is and how deep the aquifer for the water is. Public Works Supervisor Russ Foltz said that the well was drilled to 200' but the water height varies throughout the year. Currently the water level is at 65'.

Randall Craig, SW 6<sup>th</sup> Avenue, said that Linn County modified the way that the intersection of SW 6<sup>th</sup> Avenue, SW Linn Place and SW Linn Boulevard come together. The outer edges have not yet been completed, however, which causes safety issue for pedestrians. There should be consideration of placing curbs along these areas. Mr. Foltz said that there have been conversations about this intersection. The Fire Chief prefers the intersection as it is because it allows a fire truck to make a turn.

Mr. Craig said that almost everyone he has spoken with that has a business on SW Broadway Street don't approve of what has been constructed. Mayor Kirsch said that if a list of concerns is provided to the City then they can be brought forward to Linn County for review.

Councilor Trout said that the Oddfellows had an issue with the ADA access to the upstairs no longer being accessible. The fix to the issue would have been cost prohibitive so the Oddfellows came up with an alternative solution and Linn County has agreed to pay for it. If a viable alternative would be proposed by any of the other businesses it may be considered by the county.

**PUBLIC FACILITIES MAINTENANCE PLANS:** Mayor Kirsch said that he believes that the Council is looking for plans to be in place for maintenance of City facilities, parks, etc. This would be of great assistance should there be a need for coverage due to illness or other issues.

Public Works Supervisor Russ Foltz said that things that need to be fixed are dealt with as needed when notified by the public or staff. Mayor Kirsch said that a blue print for what needs to be done and when is needed in case there is an emergency.

Councilor Plotts asked if there is a list of items that need to be addressed as time allows. Mr. Foltz said that there are items, such as a leaking waterline in Kimmel Park, that are fixed as opportunities arise.

Councilor Katlong said that having a preventative maintenance list for different elements would help with keeping up on projects.

Mrs. Cook suggested starting with a broad perspective plan and building on it. Mr. Foltz said that he can put together his daily routine to use as well.

Mayor Kirsch said that staffing is an issue which needs to be addressed and asked Mr. Foltz to provide suggestions if he has any. Mayor Kirsch said that he feels that another full-time public works employee needs to be hired.

Mrs. Cook said that she will need to confirm but believes that there is enough money in the budget to cover an additional position through the end of the fiscal year.

**MISC. CITY RECORDER ITEMS:**

Request for Donation – N. S. Eagles Community Halloween Party: Mrs. Cook said that a request for donation to the annual Eagles community Halloween party has come in.

**Councilor Katlong** moved and was seconded by **Councilor Trout** to Donate \$100 or the 2019 Donation, Whichever is Greater, to the North Santiam Eagles Auxiliary #3384 for the Annual Community Halloween Party. The motion passed unanimously, (6:0).

Reid House – Alternate Project; FEMA: Mrs. Cook said that the Reid House project is still outstanding for the City's FEMA claim. FEMA has requested that if the City is not going to rebuild the home as it was, information on what will be done be provided to them in order to finalize the review and close out the project. The City can identify an alternate project. Staff recommendation is that the Mill City Falls Park project be considered, as the overall cost for the full project will be equal to or more than the estimated cost to rebuild the Reid House. If the Council is in agreement that this could be a viable alternate project then additional information will be provided to FEMA for review and consideration.

Consensus to direct staff to explore using the Mill City Falls Park project as an alternate for the Reid House FEMA project.

**ADJOURNMENT**

The meeting was adjourned at 8:20 PM.

Prepared by:

Approved by:

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Stacie Cook, MMC  
City Recorder

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Tim Kirsch  
Mayor