

**MILL CITY
MINUTES OF THE CITY COUNCIL
Tuesday, July 9, 2019**

Mayor Kirsch opened the meeting at 6:30 PM with the flag salute. Councilors present were Janet Zeyen-Hall, Dawn Plotts, Tony Trout and Steve Winn. Brett Katlong was excused. Staff members in attendance were City Recorder, Stacie Cook, Public Works Supervisor Russ Foltz and City Attorney Jim McGehee.

Citizens in attendance were Randall Craig, Sgt. Greg Klein, Linn County Sheriff's Office, Roel Lundquist and Gary Olson.

DECLARATIONS OF POTENTIAL CONFLICTS OF INTEREST: Mayor Kirsch stated that anyone who felt they may have a potential conflict with anything on tonight's agenda may say so at this time or at any time during tonight's meeting.

CONSENT AGENDA

Councilor Trout moved and was seconded by **Councilor Plotts**, to approve items a; Approval of Minutes of Regular City Council Meeting of June 11, 2019, b; Approval of Accounts Payable, c; Ratification of June 25, 2019 Email Consensus on the Following Items:

- i. Approval of Accounts Payable
- ii. Approval of Temporary OLCC Liquor License for Travelin Taphouse, LLC for the Mill City
- iii. Ratification of Planning Commission Approval for Land Use File No. 2019-04; Site Plan for Public Parking Area and EV Parking Spaces, 128 NE Wall Street, Marion County Map #093E29CC Tax Lots 1300, 1400, 1500 and 3300
- iv. Approval of Mill City Christian Church Request to Close SW 3rd Avenue Between SW Broadway Street and SW Cedar Street for Vacation Bible School from July 22 to 25, 2019, 9:00 AM to 12:00 PM, and

d; Approval of 2% COLA for All City Employees as Adopted in the 2019/202 FY Budget, of the consent agenda. Stacie Cook polled the council; the motion passed unanimously, (5:0).

LINN COUNTY SHERIFF'S REPORT: Sgt. Greg Klein gave the Linn County Sheriff's report for the months of May and June.

There were a couple of incidents during the 4th of July; a hit and run, which is still being investigated, a traffic complaint disturbance and, someone causing a disturbance in the park.

Mayor Kirsch said that he saw at least three patrol units in town on the 4th of July and thanked the Sheriff's Office for their service.

Councilor Trout said that he received a complaint from three people in three locations about public parking being roped off.

Councilor Trout said that he also received complaints about people on small motorcycles driving around town all of the time. Sgt. Klein said that they can make contact with the riders and advise that this is illegal to do.

Mayor Kirsch asked if there were any illegal fireworks issues this year. Sgt. Klein said that he is not aware of any in Mill City at this time.

Roel Lundquist, SW Linn Blvd, asked if the negotiations with the union are moving forward so that contracts can be completed. Sgt. Klein said that he is not aware of where this is at.

Gary Olson, SW Spring St, asked if numbers for mischief in Mill City are the same as other cities. Sgt. Klein said that it is cyclical.

PUBLIC WORKS REPORT: Public Works Supervisor Russ Foltz gave a brief report on the following items:

Pump Report – The pumped water versus sold is on track with average.

Public Works Building – The second permit is in and the first project meeting is set for later this month.

Asbestos Test Results (9-Year Test) – There was less than .1 asbestos detected in the test done this year but it is well within the allowable limits.

Monitoring Wells Violation Update – The levels are back to normal at none detected.

N. Reservoir Trees – The trees at the N. Reservoir have been removed by Pacific Power. There was no cost to the City.

Kimmel Park Electrical – The electrical updates to the park worked very well this year. There were no call outs to fix electrical during the 4th of July.

NE 7th Ave. Sewer Blockage – The blockage causing issues at Rosie's has been identified. A manageable fix is to bore a new line under the highway. The permit information is being completed and will be submitted soon. Mr. Foltz will be obtaining three bids for the work before it can be done.

4th of July Update – The only known damage at this time is a completely destroyed picnic table.

OAWU Summer Conference – August 18-22, 2019 in Seaside. Total cost is about \$1500.00. Funds are available to attend.

CITIZEN COMMENTS AND QUESTIONS: None.

Councilor Winn said that there was only one picnic table in the park over the 4th of July to eat at away from the main area and hardly any garbage cans. Mrs. Cook said that the City had purchased over a dozen garbage cans when the event was overseen by Mill City but there were only about five in the concession stand when she looked the week prior to the event.

Mayor Kirsch said that a lost and found should be available during the event as well.

PRESENTATIONS: None.

PUBLIC HEARING: No public hearings were held.

OLD BUSINESS

Tiger Grant Update: Mrs. Cook said that Linn County Engineers will be giving a PowerPoint presentation on the preliminary designs for the different elements of the Tiger Grant. Councilor Plotts asked if the presentation can be brought to the Council. Mrs. Cook said that it can but it may be worth waiting as there will most likely be changes based on comments from the SOB Committee.

City Hall Artwork: Mrs. Cook said that Dan Lemke approached her a month or so ago about the acoustics in the Council Chambers and suggested working with the local quilting group to provide artwork that would also lessen the echoing within the room. Ruth Lemke has purchased

decorative curtain rods that will be hung. These will allow for quilts or other items such as maps to be secured for viewing while still providing space behind the art/map for paintings and/or photos to be placed permanently.

NEW BUSINESS

Wildfire Reduction Grant Opportunity: Public Works Supervisor Russ Foltz and Mrs. Cook met with KJ DeGuire, Dept of Forestry, on Monday, June 17 at the City-owned parcel on NW River Rd. This parcel is about three acres and is covered in overgrown brush, blackberries and numerous dead or diseased trees. The Dept. of Forestry offers a grant each year to landowners for wildfire reduction. Because of the small acreage the City has and the low possibility of going over the dollar threshold requiring documentation submittals, this would be simply a reimbursement payout once work is completed. The maximum reimbursement per acre is \$600. How the property is cleared is not an issue. The City could use staff, hire the entire project out, use volunteers, the prison work crew or any combination of these.

In order to be eligible for the reimbursement (maximum \$1800), the following items would need to be completed:

- Remove all dead and down vegetation
- Remove ladder fuels
- Remove and/or spray invasives, blackberries, scotch broom
- Remove/burn/chip debris
- Limb trees up at minimum 10' or 1/3 of height for smaller trees
- Limb trees 15' above driveway

If the Council is interested in getting this property cleaned up this would be one way of recouping at least a small amount of our costs, which could be fairly high considering the large amount of work to be done. The City would have a year to complete the work and could choose to do the entire project at once or an acre at a time.

Mr. Foltz and Mrs. Cook would need to complete an inventory of what items are on site and determine what the best option for removal at the least/no cost might be. For example, any limbs removed and the various pieces of wood dumped at the site could be taken to a local lumber mill for use as hog fuel. Staff uses this method for other work around the City to dispose of the debris. Vegetation may be able to be added to the City's compost pile and the large berm of unknown materials may be able to be offered up for someone needing fill for their land.

Mrs. Cook suggested holding off on applying for the grant this year to allow staff time to review the site and create an outline of potential clean up options. Once this has been completed the grant can be considered again.

Councilor Winn asked if he can have the site looked at by a local contractor to obtain an estimate for having it cleared. Consensus to obtain estimate and hold off on grant until at least next year.

STAFF/COMMISSION REPORTS

City Recorder Report

List of On-Going Old Business Items: A list of old business items was presented for Council review.

HB 5030 – "Christmas Tree Bill": HB 5030, commonly referred to as the Christmas Tree Bill, was passed on June 30, 2019 by the Oregon Legislature. Staff is not aware of if or when the bill is to be signed by Governor Brown. The bill includes a multitude of projects, appropriated for most legislative districts in the state; nearly 100 projects total.

Included in Section 27 of the bill is the allocation of \$1.88 Million to be distributed to the City of Mill City for storm drainage system improvements. This is great news for Mill City! Once the bill is signed we should receive formal notification of the funding. Staff will provide updates as they are available.

City Clerk/Reid House Facilitator Position: We have received some applications for this position. Mrs. Cook stated that she would like to hold the position open a little longer to see if any additional applications come in.

City Attorney Report

424 SW Cedar Street: This is still in the process of getting the estate settled.

The property on SE Fairview that we have been dealing with is looking better. There is quite a bit of brush and blackberries that need to be taken care of.

Two lawsuits will be filed within the next week concerning zoning violations.

Councilor Trout asked about 881 S 1st Avenue, noting that there are vehicles and pallets that need to be dealt with. The Sheythe property is also one that needs to be addressed. This was being reviewed under the derelict building code. Mrs. Cook and Mr. McGehee will begin working on this property again.

BUSINESS FROM MAYOR & CITY COUNCILORS

Mayor Kirsch and **Councilors Plotts** and **Winn** had nothing to report.

Councilor Zeyen-Hall said that she will be meeting up with Public Works Supervisor Russ Foltz to begin working on some of the parks items that need to be done.

Councilor Trout said that he will attend the SOB meeting tomorrow.

EXECUTIVE SESSION: No executive session held.

ADJOURNMENT

The meeting was adjourned at 7:46 PM.

Prepared by:

Approved by:

Stacie Cook, MMC
City Recorder

Tim Kirsch
Mayor