

**MILL CITY
MINUTES OF THE CITY COUNCIL
Tuesday, July 13, 2021**

Mayor Kirsch opened the meeting at 6:30 PM with the flag salute. Councilors present were Dawn Plotts and Steve Winn. Janet Zeyen-Hall was in attendance via conference call. Brett Katlong and Tony Trout were excused. Staff members in attendance were City Recorder Stacie Cook, Public Works Supervisor Russ Foltz, City Clerk Tree Fredrickson and City Attorney Jim McGehee.

Citizens in attendance were Ann Carey, Lt. Brandon Fountain, LCSO, Marge Henning, Roel Lundquist and Gary Olson.

DECLARATIONS OF POTENTIAL CONFLICTS OF INTEREST: Mayor Kirsch stated that anyone who felt they may have a potential conflict with anything on tonight's agenda may say so at this time or at any time during tonight's meeting.

CONSENT AGENDA:

Councilor Zeyen-Hall moved and was seconded by **Councilor Plotts**, to approve items a; Approval of Minutes of Regular City Council Meeting of June 22, 2021, b; Approval of Accounts Payable, c; Acceptance of Monthly Revenues & Expenditures Report, June 2021, d; Authorization for Cedar Creek Pedestrian Bridge Design to be Completed by Linn County Road Department, and e; Authorization to Direct Mayor Kirsch to Sign Easements with Mike Erdman for Sidewalk/PUE/Water at 150 N 1st Avenue. Mrs. Fredrickson polled the Council. The motion passed unanimously, (4:0).

Roel Lundquist, SW Linn Blvd., suggested that additional details be given for items on the consent agenda. Mayor Kirsch said that questions can be asked at any time by the public. City Attorney Jim McGehee said that a citizen can speak with a Council member to request that an item be removed from the consent agenda for discussion.

Ann Carey, SW 1st Ave., asked if the City is paying Linn County for the Cedar Creek Pedestrian Bridge design. Mayor Kirsch said that the payment will be coming from insurance.

LINN COUNTY SHERIFF'S REPORT: Lt. Brandon Fountain gave the LCSO report for the month of June. Stolen vehicles and thefts from vehicles have become more prevalent.

Mayor Kirsch said that he was recently made aware of a large event that is scheduled for late July and is to be held just outside of City limits off of SW Kingwood St. that has several citizens concerned, noting that he wanted to be sure that the LCSO is aware.

Gary Olson, SW Spring Str., said that a lot of mailboxes were open during his morning walk on SW Spring St., noting concern about possible mail theft.

PUBLIC WORKS REPORT:

Pump Report: Public Works Supervisor Russ Foltz said that the June pump report shows loss down from the month of May.

Construction Update: The school project is almost finished which will free up some time for other projects.

The SW Broadway St. project is close to completion with only paving left. Contractors will continue onto Wall St. after to complete grinding, overlay and concrete.

Phase 1 of the waterline replacement project is planned to begin Monday on the S 1st Ave. water main. Extensive discussions with all parties involved in construction projects were held to coordinate traffic as S. 1st Ave., SW Broadway St. and the Railroad Bridge will be under construction at the same time.

WWTP Filter Ponding: A scheduled jetting of the filter return line was cancelled due to the extremely hot weather. Mr. Foltz is looking to reschedule soon.

Mr. Foltz said that he has not had any luck contacting the company that was supposed to fix the generator at the well site. A company rep finally advised that the contact the City had retired and assisted with scheduling someone else to come out.

Greywater Overflow: Mr. Foltz said that there was a greywater overflow incident on NW Alder Street recently. It was determined that an influx of water into the system was the original cause, with a second issue the following Friday resulting from the original problem. Mr. McGehee said that the City may want to consider submitting a claim for reimbursement from the contractor who caused the influx to occur. DEQ has been notified of this incident.

Mr. Foltz said that the OAWU conference will be August 8 to 14, 2021 in Seaside.

Mr. Lundquist complimented the new seasonal laborer, Logan Solus, for doing a great job weed eating the railroad ROW. Mr. Foltz said that Mr. Solus is doing an excellent job.

CITIZEN COMMENTS/QUESTION: Mr. Lundquist requested follow up information on the Reid House and that the issue be scheduled for a workshop. Mayor Kirsch said that it is on his radar to schedule a meeting with the family to solidify their thoughts on what they would like to see done with the property.

PUBLIC HEARING: None Scheduled.

PRESENTATIONS: None Scheduled.

OLD BUSINESS:

Water Project Update: Mrs. Cook said that staff was considering adding a section of waterline to the S 1st Ave. work, however, due to the waterline on the Railroad Bridge being offline this request is being withdrawn.

TIGER Grant / Wall Street Overlook Update: Mrs. Cook said that after a meeting with Linn County representatives about the status of the TIGER grant, it looks as though there will be available grant dollars remaining after the project components have been completed. The City was asked if there are any additional items that they would like to see added to the project, specifically around Wall St. After conversations with Linn County, Keller & Associates and Landscape Architect Brian Bainson, elements within the Wall St. Plaza & Overlook project were identified. These include the sidewalk work at the west end of NE Wall St., curbing, electrical, some landscaping and some street furniture.

Mrs. Cook said that a resolution has been presented to Council this evening for consideration of adoption. The work identified for addition to the TIGER grant is not all within the right-of-way. In order to preemptively work through this possible roadblock, staff is requesting that Council declare two parcels, which include project elements, as right-of-way. Resolution No. 871 does this. Mayor Kirsch asked if this work would include the entrance to the parking lot. Mrs. Cook said that the project will not extend that far because if there are any changes to run-off a new environmental study will have to be completed.

Mrs. Cook said that a motion to adopt Resolution No. 871, which would declare Marion County Assessor's Map 093E29CC Tax Lots 1300 and 1500 as public rights of way for use as public streets and recreational trails is needed.

Councilor Plotts moved and was seconded by **Councilor Winn** to Adopt Resolution No. 871 Declaring Certain Properties Within the City as Public Rights-of-Way. The motion passed unanimously, (4:0).

Mrs. Cook said that the original concept for the overlook was to use the existing concrete pad where the old public works building stood but after testing it was found inadequate and has to be removed. Keller & Associates said that there needs to be necessary geotechnical work for a retaining wall below the existing building foundation. The retaining wall will ensure that the ground remains stable and provide for additional design opportunities as the City moves forward with future phases of park improvements. An amended contract for this work was provided by City Engineer John Ashley for Council review and will allow Keller & Associates to move forward with the geotechnical work if approved.

Councilor Plotts moved and was seconded by **Councilor Winn** to Authorize Addendum No.1 to Task Order #CE-21-1 for Mill City Falls Park in the Amount of \$9,900.00. The motion passed unanimously, (4:0).

Mr. Lundquist asked if the funds to pay for the wall will come from the TIGER grant. Mrs. Cook said that the dollars will come out of the City's budgeted funds that were allocated for this project.

NEW BUSINESS:

Request for Letter of Support – North Santiam Watershed Council: Mrs. Cook said that Rebecca McCoun, North Santiam Watershed Council, has requested a letter of support for the NSWC Congressional Spending Request. The request was for \$2.1+/- million to complete riparian and upland forest restoration, fuels reduction and fire-wise planning at the rural community-wildland interface and forest replanting along main rural transportation corridors after hazard tree removal. Mrs. Cook said that while this is a good project, she did not want to move forward without Council support. Consensus to provide a letter of support.

STAFF/COMMISSION REPORTS

City Recorder Report:

List of On-going Old Business News: A list of on-going old business items was provided for review.

Building Repairs: Repairs to the building have been completed, however, there are two minor items that Mrs. Cook will contact the contractor about: replacement of the rubber base in the building and the downspout repair.

OAMR Conference – September 29 to October 1, 2021: Mrs. Cook said that the annual OAMR conference will be held September 29 to October 1, 2021 in Newport.

Mrs. Cook said that the 4th of July Committee sent a letter with an update on the celebration for the Council, which was placed at each member's seat.

Mrs. Cook said that she spoke with a representative of a non-profit that works for veterans who asked about the tree felled into the 7th Day Adventist property and indicated that the wood would be cut and sold for firewood if donated. Consensus to donate to non-profit after verification of status.

Mrs. Cook said that she was contacted by a prior resident of the City's RV site requesting to return. The location that the person moved to is now being sold. Consensus to allow return to RV park.

City Attorney Report: Mr. McGehee said that he filed a nuisance complaint in the muni court today.

BUSINESS FROM MAYOR & CITY COUNCILORS

Councilor Winn said that the merry-go-round in Kimmel Park is fixed and works great.

Councilor Plotts said that she is still checking into options for sheds for the RV site. Mayor Kirsch said that it was suggested to him that the Wildfire Long Term Recovery group be contacted about providing sheds.

Councilor Plotts thanked all of the volunteers for working so hard at Kimmel Park to ready it for the 4th of July, Flowers were planted in the planter by the bathrooms, the kiddie toys were cleaned and painted. Benches and picnic tables are next on the list for repairs and painting.

Councilor Zeyen-Hall also expressed appreciation for all the hard work at the park and added that drug paraphernalia has been found recently in the park, asking that LCSO be notified if more is found.

Mayor Kirsch said that Keller & Associates will be presenting the sewer project plans at a Town Hall meeting, which will be held via Zoom on July 14 at 6:00 PM. Two options will be presented with pros and cons for each system. Mayor Kirsch said that N SSA was granted \$50 Million from the Legislature. The Mill City/Gates portion of the project will be allocated \$40 Million and \$10 Million for other project elements.

EXECUTIVE SESSION: None scheduled.

ADJOURNMENT:

The meeting was adjourned at 7:59PM.

Prepared by:

Approved by:

Stacie Cook, MMC
City Recorder

Tim Kirsch
Mayor