

**MILL CITY  
MINUTES OF THE CITY COUNCIL  
Tuesday, January 28, 2020**

**Mayor Kirsch** opened the meeting at 6:30 PM with the flag salute. Councilors present were Janet Zeyen-Hall, Tony Trout and Steve Winn. Staff members in attendance were City Recorder, Stacie Cook and City Clerk/Reid House Facilitator Tree Fredrickson. Councilor Katlong and Councilor Plotts were excused.

**Citizens in attendance were** Spring Aerni, Roel Lundquist, Gary Olson and Beverly Thacker.

**DECLARATIONS OF POTENTIAL CONFLICTS OF INTEREST:** Mayor Kirsch stated that anyone who felt they may have a potential conflict with anything on tonight's agenda may say so at this time or at any time during tonight's meeting.

**CONSENT AGENDA**

City Recorder Stacie Cook asked that the Council add the following items to the consent Agenda: a check to Pacific Power and Light for \$5,515.26 for the monthly bill and a check to R & R Construction for \$4,748.15, which is the final payment for SW Cedar Street for item 'b' Accounts Payable, Acceptance of the 2020-2021 Budget Calendar and Approval of the LCSO MOU.

Mrs. Cook explained the Memorandum of Understanding (MOU), which was originally presented to Council during the January 7<sup>th</sup> meeting, had only a few scrivener errors, with the document's intent and language staying the same.

**Councilor Trout** moved and was seconded by **Councilor Zeyen-Hall**, to approve items a; Approval of Minutes of Regular City Council Meeting of January 14, 2020, b; Approval of Accounts Payable, c; Approval of Waiver of Leak Charges for 642 SW Douglas Street, Sandra Runion, to the Highest Consumption in the Previous Twelve Months for December Consumption, d; Approval of the LCSO MOU, and e; Acceptance of the 2020-2021 Budget Calendar. Tree Fredrickson polled the council. The motion passed unanimously, (4:0).

**CITIZEN COMMENTS AND QUESTIONS:** Roel Lundquist, SW Linn Blvd, asked about a stop sign that was recently installed at the end of SW 8<sup>th</sup> Avenue and Spring Street. Mr. Lundquist asked why there was no notification given to local residents prior to installing the sign.

Gary Olson, SW Spring Street, noted his concern with the placement of this sign as well, stating that if a sign remains it should be placed on SW Spring Street, as those coming down SW 8<sup>th</sup> Avenue can't see when stopped.

Beverly Thacker, SW 11<sup>th</sup> Avenue, said that a stop sign was also installed on the corner of SW 11<sup>th</sup> Avenue and Spring Street, which to her did not make sense as these are such small streets that dead-end. There are only two houses located on SW 11<sup>th</sup> Avenue.

This matter will be discussed during the next Council meeting when Russ Foltz, Public Works Supervisor, is present to answer any questions.

Spring Aerni, S 1<sup>st</sup> Avenue, read a letter to council requesting permission to purchase a piece of city owned property, located off of River Road. This property is the City's old dump site, which was closed in 1980.

Mayor Kirsch asked Ms. Aerni what her plans are for this property. Ms. Aerni said that she wants to clear the land of garbage, dead trees and bushes and have the soil screened and tested for toxins with the intent to eventually have a home built on this parcel.

Mayor Kirsch said that Council will talk to City Attorney Jim McGehee and schedule an executive session for discussion.

**MILL CITY FOURTH OF JULY COMMITTEE – RESPONSE TO JULY 23 DISCUSSION REGARDING FOURTH OF JULY EVENT:** Mayor Kirsch stated that he believes there was some confusion over the initial discussion that the Council had concerning large events in Kimmel Park.

Mill City Fourth of July representative Beverly Thacker explained that the Committee is mostly concerned with the restriction of parking on the grass, as vendors need to set up the booths and have to drive on the grass. Ms. Thacker noted that the 4<sup>th</sup> of July Committee feels that there is animosity between them and the City.

Councilor Trout stated that this was only a discussion on large events in the park, noting that no decisions were made to change any rules.

Councilor Zeyen-Hall stated that in the past, vehicles have caused damage to the grounds, including running over and breaking sprinkler heads. There are signs posted at each entrance to the park stating that no motorized vehicles are allowed. She noted that nothing was destroyed this year except a picnic table.

Ms. Thacker said that the Committee would like to have City representative attend 4<sup>th</sup> of July Committee meetings to provide input and address any issues that may come up. Mayor Kirsch explained that a councilor could not give direction, only act as a liaison between council and the committee. After information is given to the council, the committee would then be put on the agenda.

Ms. Thacker asked if one of the conference rooms could be used to hold the July 4<sup>th</sup> Committee meetings each month so that staff would be available to address any concerns. Mrs. Cook said that this would not be an issue but the meetings need to be added to the calendar to be certain that the room is available.

Mrs. Cook said that when the citizen group took over the celebration, it was agreed that the Committee submit their meeting minutes so that communication continued. This only happened a couple of times. Mrs. Cook said that she is unsure why the Committee feels that there is animosity as the City has done what they can to assist the Committee by printing color pamphlets, including any announcements and schedules in the City's monthly newsletter and printing schedules and brochures to hand out. There was not contact or information provided for this past event so staff was unable to do so this year.

Mrs. Cook said that the biggest issue has been the lack of a contact person on site for the vendors and people dropping off needed items, such as port-a-potties and the stage. The vendors and suppliers were very frustrated with the lack of guidance during set up.

Mrs. Cook said that the vehicle bridge will be closed this summer, noting that it would be beneficial to get word out as early as possible so that people can be prepared to take alternate routes into Mill City for the 4<sup>th</sup> of July Celebration.

Ms. Thacker will take this information to the 4<sup>th</sup> of July Committee. If there are issues on either side in the future, these items should be communicated so that things continue to move smoothly.

**IGA – MARION COUNTY COMMUNITY PROSPERITY INITIATIVE AND CANYON PROJECT FUND:** An Intergovernmental Agreement (IGA) between Mill City and Marion County, which provides \$60,000 in funding to Mill City, was presented to Council at the last meeting. The IGA establishes terms under which the County will provide funding to the City through the Marion County Community Prosperity Initiative and the Canyon Project Fund.

This agreement will allow for disbursement of funding over the course of three years. The allocations are set as follows:

1. \$30,000 upon approval/signature of IGA and submission of an invoice. \$15,000 is dedicated for economic development projects.
2. \$15,000 after July 1, 2020 upon receipt and approval of required reports from previous funding and submission of an invoice.
3. \$15,000 after July 1, 2021 upon receipt and approval of required reports from previous funding and submission of an invoice.

The City's obligations are minimal; use funds for economic related activities, meet with Marion County annually and submit a report by June 30 each year.

**Councilor Trout** moved and was seconded by **Councilor Zeyen-Hall**, to Approve the IGA between Marion County and the City of Mill City for the Community Prosperity Initiative and Canyon Project Fund. The motion passed unanimously, (4:0).

**OREGON RURAL TOURISM CONFERENCE:** Travel Oregon is hosting the first ever Oregon Rural Tourism Conference this spring. A conference agenda as well as an outline for expenses was presented to Council for review. With the planned opening of the Reid House, the turn toward tourism within the local area and the available funding from Marion County discussed above, it would be a great opportunity for Mrs. Cook and Reid House Facilitator/City Clerk Tree Fredrickson to gain valuable information.

There is a scholarship opportunity opening up January 31, which Mrs. Cook will be looking into.

**Councilor Zeyen-Hall** moved as was seconded by **Councilor Trout** to Authorize City Recorder Stacie Cook and Reid House Facilitator/City Clerk Tree Fredrickson to attend the Oregon Rural Tourism Conference April 26-28, 2020. The motion passed unanimously, (4:0).

## ADJOURNMENT

The meeting was adjourned at 7:15 PM.

Prepared by:

Approved by:

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Stacie Cook, MMC  
City Recorder

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Tim Kirsch  
Mayor