



CITY OF MILL CITY

AGENDA OF THE CITY COUNCIL

January 8, 2019

City Hall

444 S 1st Avenue

Mill City, Oregon

REGULAR SESSION

1. **CALL TO ORDER/FLAG SALUTE** **6:30 p.m.** Mayor Tim Kirsch
2. **CITY COUNCIL ROLL CALL/INTRODUCTION OF STAFF** Mayor Tim Kirsch
3. **SWEARING IN OF MAYOR AND COUNCILORS** City Attorney, Jim McGehee

Mayor Tim Kirsch
Councilor Janet L. Zeyen-Hall
Councilor Tony L. Trout
Councilor Steven A. Winn

4. **SHORT BREAK FOR CHANGE OF COUNCIL**
5. **DECLARATIONS OF POTENTIAL CONFLICTS OF INTEREST**
6. **CONSENT AGENDA:**

In order to make more efficient use of meeting time, resolutions, minutes, bills, and other items which are routine in nature and for which no debate is anticipated, shall be placed on the Consent Agenda. Any item placed on the Consent Agenda may be removed for discussion at the request of any council member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion to adopt the Consent Agenda. This motion is not debatable. The secretary to the council will then poll the council members individually by a roll call vote. If there are any dissenting votes, each item on the Consent Agenda is then voted on individually by a roll call vote.

Copies of the council packets include more detailed staff reports, letters, resolutions, and other supporting materials. A citizen wishing to review these materials may do so at the Mill City, City Hall or at www.ci.mill-city.or.us/documents/packets.

- a. Approval of Minutes of Regular City Council Meeting of December 11, 2018
- b. Approval of Accounts Payable
- c. Acceptance of Monthly Revenues and Expenditures Report, December, 2018
- d. Acceptance of Budget Calendar for 2019-2020 FY
- e. Approval of Temporary OLCC Liquor License for Santiam Hearts to Arts, 158 SW Broadway Street, Mill City; January 26, 2019 – Gallery Showing
- f. Approval of OLCC Liquor License Renewals for the Following Businesses:
 - i. Circle K Store #468 200 NW Santiam Blvd
 - ii. Dollar General Store #17506 250 NW Santiam Blvd
 - iii. Giovanni's Mtn. Pizza 146 N Santiam Blvd
 - iv. Sam's Krispy Krunchy Chicken 218 NE Santiam Blvd
 - v. Santiam Sports Center 250 NW 9th Ave

7. **ELECTION OF COUNCIL PRESIDENT**

8. RECOMMENDED APPOINTMENTS AND ASSIGNMENTS BY THE MAYOR

- | | | |
|----|--------------------------------|-------------------------------|
| a. | Police | Councilor Dawn Plotts |
| b. | Parks/Safety | Councilor Janet L. Zeyen-Hall |
| c. | Building | Councilor Steven A. Winn |
| d. | Water/Sanitation | Councilor Brett N. Katlong |
| e. | Street | Councilor Tony L. Trout |
| f. | Santiam Regional Advisory Comm | Unfilled |
| g. | MWACT | Unfilled |

9. LINN COUNTY SHERIFF'S REPORT

10. PUBLIC WORKS REPORT

- a. Pump Report
- b. DEQ Discharge Monitoring Report (DMR) WWTP
- c. Other

11. CITIZEN COMMENTS/QUESTIONS LIMITED TO THREE (3) MINUTES

12. PUBLIC HEARING: Comprehensive Plan Map and Zoning Map Amendment; Trio Tavern 815 SW Linn Blvd – Kelley, William

13. PRESENTATIONS: None Scheduled.

14. OLD BUSINESS

- a. Public Works Building Update
- b. Meter Reader/ Public Works Staffing
- c. Other

15. NEW BUSINESS

- a. City Administrator Job Description – Draft 1
- b. Public Works Maintenance Worker I Job Description – Draft 1
- c. Draft Nuisance Code Revisions
- d. Other

16. STAFF/COMMISSION REPORTS

- a. City Recorder Report:
 - i. List of On-Going Old Business Items
 - ii. Out of Office - Vacation; Monday, January 28 to Friday, February 1, 2019
 - iii. Other
- b. City Attorney's Report:
 - i. 235 S 1st Avenue
 - ii. Other
- c. Planning Commission Report/Record of Actions:
 - i. Minutes of Regular Planning Commission Meeting of November 20, 2018

17. BUSINESS FROM MAYOR & CITY COUNCILORS

Administration/ Intergovernmental

- a. Building
- b. Parks/Safety

- c. Water/Sanitation
- d. Street
- e. Police
- f. Mayor

18. EXECUTIVE SESSION: None Scheduled.

19. INFORMATIONAL ITEMS:

- a. City Day at the Capitol – Thursday, January 24, 2019

20. ADJOURNMENT

CALENDAR OF UPCOMING CITY MEETINGS & EVENTS

Tuesday	January 15, 2019	Planning Commission Hearing – If needed	6:30p.m.
Monday	January 21, 2019	CITY HALL CLOSED – MARTIN LUTHER KING JR DAY	
Tuesday	January 22, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Tuesday	February 12, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Friday	February 15, 2019	Planning Commission Meeting	9:30a.m.
Monday	February 18, 2019	CITY HALL CLOSED – PRESIDENT’S DAY	
Tuesday	February 19, 2019	Planning Commission Hearing – If needed	6:30p.m.
Tuesday	February 26, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Sunday	March 10, 2019	DAYLIGHT SAVINGS – SPRING FORWARD!	
Tuesday	March 12, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Friday	March 15, 2019	Planning Commission Meeting	9:30a.m.
Tuesday	March 19, 2019	Planning Commission Hearing – If needed	6:30p.m.
Tuesday	March 26, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Monday	April 1, 2019	Budget Committee Meeting	6:30p.m.
Monday	April 8, 2019	Budget Committee Meeting	6:30p.m.
Tuesday	April 9, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Monday	April 15, 2019	Budget Committee Meeting	6:30p.m.
Tuesday	April 16, 2019	Planning Commission Hearing – If needed	6:30p.m.
Friday	April 19, 2019	Planning Commission Meeting	9:30a.m.
Monday	April 22, 2019	Budget Committee Meeting	6:30p.m.
Tuesday	April 23, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Tuesday	May 14, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Friday	May 17, 2019	Planning Commission Meeting	9:30a.m.
Tuesday	May 21, 2019	Planning Commission Hearing – If needed	6:30p.m.
Monday	May 27, 2019	CITY HALL CLOSED – MEMORIAL DAY	
Tuesday	May 28, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Tuesday	June 11, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Tuesday	June 18, 2019	Planning Commission Hearing – If needed	6:30p.m.
Friday	June 21, 2019	Planning Commission Meeting	9:30a.m.
Tuesday	June 25, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Thursday	July 4, 2019	CITY HALL CLOSED - INDEPENDENCE DAY	

Tuesday	July 9, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Tuesday	July 16, 2019	Planning Commission Hearing – If needed	6:30p.m.
Friday	July 19, 2019	Planning Commission Meeting	9:30a.m.
Tuesday	July 23, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Tuesday	August 13, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Friday	August 16, 2019	Planning Commission Meeting	9:30a.m.
Tuesday	August 20, 2019	Planning Commission Hearing – If needed	6:30p.m.
Tuesday	August 27, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Monday	September 2, 2019	CITY HALL CLOSED – LABOR DAY	
Tuesday	September 10, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Tuesday	September 17, 2019	Planning Commission Hearing – If needed	6:30p.m.
Friday	September 20, 2019	Planning Commission Meeting	9:30a.m.
Tuesday	September 24, 2019	Municipal Court	9:30a.m.
		Planning Commission Meeting	6:30p.m.
Tuesday	October 8, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Tuesday	October 15, 2019	Planning Commission Hearing – If needed	6:30p.m.
Friday	October 18, 2019	Planning Commission Meeting	9:30a.m.
Tuesday	October 22, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Monday	November 11, 2019	CITY HALL CLOSED – VETERAN’S DAY	
Tuesday	November 12, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Friday	November 15, 2019	Planning Commission Meeting	9:30a.m.
Tuesday	November 19, 2019	Planning Commission Hearing – If needed	6:30p.m.
Tuesday	November 26, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Thursday	November 28, 2019	CITY HALL CLOSED – THANKSGIVING DAY	
Tuesday	December 10, 2019	Municipal Court	9:30a.m.
		Council Meeting	6:30p.m.
Tuesday	December 17, 2019	Planning Commission Hearing – If needed	6:30p.m.
Friday	December 20, 2019	Planning Commission Meeting	9:30a.m.
Tuesday	December 24, 2019	CHRISTMAS EVE – ½ DAY	
Wednesday	December 25, 2019	CITY HALL CLOSED – CHRISTMAS DAY	