



CITY OF MILL CITY

AGENDA OF THE CITY COUNCIL

January 10, 2017

City Hall

444 S 1st Avenue

Mill City, Oregon

REGULAR SESSION

1. **CALL TO ORDER/FLAG SALUTE** **6:30 p.m.** Mayor Thorin F. Thacker
2. **CITY COUNCIL ROLL CALL/INTRODUCTION OF STAFF** Mayor Thorin F. Thacker
3. **SWEARING IN OF MAYOR AND COUNCILORS** City Attorney, Jim McGehee

Mayor Tim Kirsch
Councilor Dawn Plotts
Councilor Brett N. Katlong
Councilor Tony L. Trout
Councilor Scott J. Baughman

4. SHORT BREAK FOR CHANGE OF COUNCIL

5. DECLARATIONS OF POTENTIAL CONFLICTS OF INTEREST

6. CONSENT AGENDA:

In order to make more efficient use of meeting time, resolutions, minutes, bills, and other items which are routine in nature and for which no debate is anticipated, shall be placed on the Consent Agenda. Any item placed on the Consent Agenda may be removed at the request of any council member prior to the time a vote is taken. All remaining items of the Consent Agenda are then disposed of in a single motion to adopt the Consent Agenda. This motion is not debatable. The secretary to the council will then poll the council members individually by a roll call vote. If there are any dissenting votes, each item on the Consent Agenda is then voted on individually by a roll call vote.

Copies of the council packets include more detailed staff reports, letters, resolutions, and other supporting materials. A citizen wishing to review these materials may do so at the Mill City, City Hall.

- a. Approval of Minutes of Regular City Council Meeting of December 27, 2016
- b. Approval of Accounts Payable
- c. Acceptance of Monthly Revenues and Expenditures Reports, December 2016
- d. Approval of OLCC Liquor License Renewals for the Following Businesses:
 1. Circle K Store #468 200 NW Santiam Blvd.
 2. Giovanni's Mountain Pizza 146 N Santiam Blvd.
 3. Sam's Krispy Krunchy Chicken 218 NE Santiam Blvd.
 4. Santiam Sports Center 250 NW 9th Ave.
- e. Approval of OLCC Liquor License Application for SAC Enterprises, LLC dba Mill City Mobil; 654 NW Santiam Blvd, Mill City, OR

7. ELECTION OF COUNCIL PRESIDENT

8. RECOMMENDED APPOINTMENTS AND ASSIGNMENTS BY THE MAYOR

- a. Police Councilor Dawn Plotts
- b. Parks/Safety Councilor Penny Keen
- c. Building Councilor Scott J. Baughman
- d. Water/Sanitation Councilor Brett N. Katlong
- e. Street Councilor Tony L. Trout
- f. Santiam Regional Advisory Comm Unfilled
- g. MWACT Unfilled

9. LINN COUNTY SHERIFF'S REPORT

10. PUBLIC WORKS REPORT

- a. Pump Report
- b. OAWU Energy Assessment Report
- c. Other

11. CITIZEN COMMENTS/QUESTIONS LIMITED TO THREE (3) MINUTES

12. PRESENTATIONS: None Scheduled.

13. PUBLIC HEARINGS: None Scheduled.

14. OLD BUSINESS

- a. Water and Sewer Rate Study
- b. Law Enforcement Services Options
- c. Ordinance No. 391 – Dog Regulation
- d. Finance Clerk Vacancy
- e. Accela (Springbrook) Software
- f. Towing Abatement Agreement – STR
- g. Water/Sewer Loan Refinancing
- h. LGPI Organizational Analysis
- i. Ordinance No. 241 – Creating a City Planning Commission
- j. Ordinance No. 39X – Zoning Code Amendments
- k. Draft Employee Performance Appraisal Form
- l. Personnel Handbook Workshop – Tuesday, February 28, 2017
- m. Other

15. NEW BUSINESS

- a. City of Mill City Use of Logo Policy
- b. City Council Orientation – Tuesday, January 24, 2017
- c. 2017 Eclipse – Monday, August 21, 2017
- d. Goal Setting Session
- e. Linn County Transportation System Plan Comments
- f. Whistle Blower Law
- g. Request for Removal of Trees – SE 3rd Avenue
- h. Resolution No. 799 – Authorizing Signers
- i. Request to Relinquish 4th of July Celebration
- j. Other

16. STAFF/COMMISSION REPORTS

- a. City Recorder Report:
 - i. List of On-Going Old Business Items
 - ii. Other
- b. City Attorney's Report:
 - i. 424 SW Cedar Street Update
 - ii. Lease Addendum – 280 NE Santiam Blvd.
 - iii. Other
- c. Planning Commission Report/Record of Actions: None.

17. BUSINESS FROM MAYOR & CITY COUNCILORS

Administration/ Intergovernmental

- a. Building
- b. Parks/Safety
- c. Water/Sanitation
- d. Street
- e. Police
- f. Mayor

18. EXECUTIVE SESSION: None scheduled.

19. INFORMATIONAL ITEMS: None.

20. ADJOURNMENT

CALENDAR OF UPCOMING CITY MEETINGS & EVENTS

| | | | |
|---------|-------------------|--|----------|
| Monday | January 16, 2017 | CITY HALL CLOSED – MARTIN LUTHER KING JR DAY | |
| Tuesday | January 17, 2017 | Planning Commission Meeting | 6:30p.m. |
| Tuesday | January 24, 2017 | Municipal Court | 9:30a.m. |
| | | Council Meeting | 6:30p.m. |
| Tuesday | February 14, 2017 | Municipal Court | 9:30a.m. |
| | | Council Meeting | 6:30p.m. |
| Monday | February 20, 2017 | CITY HALL CLOSED – PRESIDENT’S DAY | |
| Tuesday | February 21, 2017 | Planning Commission Meeting | 6:30p.m. |
| Tuesday | February 28, 2016 | Municipal Court | 9:30a.m. |
| | | | 6:30p.m. |
| Tuesday | March 14, 2017 | Municipal Court | 9:30a.m. |
| | | Council Meeting | 6:30p.m. |
| Tuesday | March 21, 2017 | Planning Commission Meeting | 6:30p.m. |
| Tuesday | March 28, 2017 | Municipal Court | 9:30a.m. |
| | | Council Meeting | 6:30p.m. |
| Tuesday | April 11, 2017 | Municipal Court | 9:30a.m. |
| | | Council Meeting | 6:30p.m. |
| Tuesday | April 18, 2017 | Planning Commission Meeting | 6:30p.m. |
| Tuesday | April 25, 2017 | Municipal Court | 9:30a.m. |
| | | Council Meeting | 6:30p.m. |
| Tuesday | May 9, 2017 | Municipal Court | 9:30a.m. |
| | | Council Meeting | 6:30p.m. |
| Tuesday | May 16, 2017 | Planning Commission Meeting | 6:30p.m. |
| Tuesday | May 23, 2017 | Municipal Court | 9:30a.m. |
| | | Council Meeting | 6:30p.m. |

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| Monday | May 29, 2017 | CITY HALL CLOSED – MEMORIAL DAY | |
| Tuesday | June 13, 2017 | Municipal Court | 9:30a.m. |
| | | Council Meeting | 6:30p.m. |
| Tuesday | June 20, 2017 | Planning Commission Meeting | 6:30p.m. |
| Tuesday | June 27, 2017 | Municipal Court | 9:30a.m. |
| | | Council Meeting | 6:30p.m. |
| Tuesday | July 4, 2017 | CITY HALL CLOSED – INDEPENDENCE DAY | |
| Tuesday | July 11, 2017 | Municipal Court | 9:30a.m. |
| | | Council Meeting | 6:30p.m. |
| Tuesday | July 18, 2017 | Planning Commission Meeting | 6:30p.m. |
| Tuesday | July 25, 2017 | Municipal Court | 9:30a.m. |
| | | Council Meeting | 6:30p.m. |